



ADAPTATION FUND

Request for assistance in complying with the Fund's Environmental and Social Policy

Submission Date: September 28th, 2015

Adaptation Fund Grant ID:

Country/ies: Costa Rica

Implementing Entity: Fundecooperación para el Desarrollo Sostenible

A. Timeframe of Activity

Start date of activity	October 19 th , 2015
Completion date of activity	Abril 30 th , 2016

B. Type of support requested

Describe the activities to be undertaken to support the accreditation of NIE candidate(s) in the target country (ies)


Types of Support Activities	Support requested (please check the relevant case)	Type/name of provider of requested support ¹ : Consulting firm	Requested budget (USD)
Development of procedures manual/guidelines for screening projects for environmental and social risks	-Development of guidelines to screening projects and baseline adjustments -Define indicators for each principles.	RSE Consultores	\$2500
Development of procedures manual/guidelines for undertaking project environmental and social risk assessment and for formulating risk management plans	-Development of procedures manual/guidelines for undertaking project environmental and social risk assessment: a. Creation of a toolbox for the application of the principles b. Identification of a basic legal framework and the respective check list for each principle c. Procedures for involving Stakeholders d. Follow up of the indicators	RSE Consultores	\$3000

¹ Specify if it is an institution, consulting firm or individual consultant. When possible, provide the name of the institution, firm or individual identified or selected.

Development of a policy/avenues for public disclosure and consultation	Application of procedures for stakeholder consultations		\$2000
Development of transparent and effective mechanisms for receiving and resolving complaints about environmental and social harms caused projects/programs during the course of implementation of AF supported projects/programs	Inclusion in the guidelines the mechanism for receiving and resolving complaints	RSE Consultores	\$1500
Training of select entity staff to carry out the relevant tasks related to the implementation of the E&S Policy	Workshops for the Executing Entities of each of the projects in the following topics: <ul style="list-style-type: none"> • Conceptual framework • Identification of risks and impacts for each project • Identification of stakeholders • Definition of important issues for each project • Analysis of each principles (except P1 to P4 and P6 are required). • Determine specific legal framework applicable to each project based on material issues. • Application form guide. • Monitoring indicators 	RSE Consultores (including workshops logistics)	\$8000
Other type of support requested (please describe)	*Design and development of infographic material of the manuals and guidelines	Printing and design companies	\$3000
Total Grant Requested (USD)			\$20.000

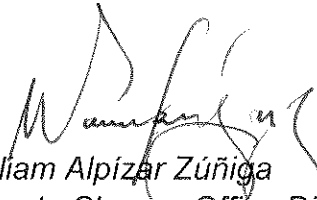
C. Implementing Entity

This request has been prepared in accordance with the Adaptation Fund Board's procedures

Implementing Entity Coordinator, IE Name	Signature	Date (Month, day, year)	Implementing Entity Contact Person	Telephone	Email Address
Marianella Feoli		09-24-2015	Marianella Feoli	(506) 2225-4507	mfeoli@fundecooperacion.org gerencia@fundecooperacion.org

D. Record of endorsement on behalf of the government

Provide the name and position of the government official, Designated Authority of the Adaptation Fund, and indicate date of endorsement. The endorsement letter should be attached as an annex to the request.



William Alpizar Zúñiga
Climate Change Office Director
Ministry of Environment and Energy

Date: September 28th 2015



December 12th, 2015
DCC-305-2015

Letter of Endorsement by Government

Climate Change Office
Ministry of Environment and Energy of Costa Rica.

On behalf of the Ministry of Environment and Energy, through its Office of Climate Change, I confirm that the government agrees with the Technical Assistance Grant application submitted by our NIE (Fundecooperación para el Desarrollo Sostenible).

Sincerely,

Andrea Meza
Climate Change office Director
Ministry of Environment and Energy
Costa Rica

CC: Consecutivo
Ann

